**BVHS Raffle Dates Process 2019-2020**

BVHS Vehicle Raffle Submission Process & Operational Fee Payment

Date: **Wednesday, October 2, 2019**

Time: 8:00 – 9:00 pm

Place: Trico Multi-purpose room 7 & 8

**Purpose #1:** **BVHS Raffle Information Meeting**

* Learn the rules and regulations for the raffle.
* Answer any questions

**Purpose #2: Pick up Tickets**

* Pick up tickets and package for team.

Date: **Monday, December 9, 2019**

Time: 7:00 – 9:00 pm

Place: Trico Multi-purpose room 7 & 8

**Purpose #1:** **BVHS Vehicle Raffle ticket and payment submission**

* Return all sold & unsold vehicle raffle tickets in NUMERICAL Order
* Return Truck Raffle Fund Transfer Tracking Sheet completed for verification

**Purpose #2: BVHS Team Operational Fee Payment**

* Submit 1 team cheque from your BV Team account for the amount of $2000
* Cheque made payable to: BOW VALLEY HOCKEY SOCIETY
* Cheque may be post-dated to: January 20, 2020

**Date: Saturday, January 11, 2020**

Place: Trico - main lobby

Time: 12:00 noon

**Purpose: Bow Valley Vehicle Raffle Draw will take place**

**Date: Monday, January 15, 2020**

Place: Bow Valley Hockey Office (Trico)

Time: 7:00 – 9:00 pm

**Purpose: Team cheque ready for pick-up by Manager**

* Cheque amount will be in the amount up to $2000 + 75% of team ticket sales over $2000

**Date: Thursday, January 22, 2020**

**Purpose: Team Operational Fee cheque will be deposited by BVHS**

Please ensure these instructions are understood by your **Team Treasurer** and **Team Raffle Coordinator**.

Questions: please email: **fundraising@bvhs.ca**